



CITY OF TOLLESON

9555 West Van Buren • Tolleson, AZ 85353 • 623.936.7111 • fax 623.936.7117

Request for Construction Water (Hydrant Tap)

Company Name _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone # () _____ Fax# () _____

Representative Name _____ Title _____

Water to be used for: (include project name) _____

Approximate Location of the Hydrant Requested (attach site plan showing meter location):

Start date requested: ____/____/____ Estimated end date: ____/____/____

Upon receipt of the required **\$1000.00** deposit (**\$200.00** non-refundable) the City of Tolleson will begin billing on a monthly basis, via the Utility Billing System, at the current Construction Water Service Rate as prescribed by Resolution. It is the responsibility of the Applicant to notify the Water Billing Department at (602) 936-7111 at the time water will no longer be needed.

Upon inspection of the hydrant and return of the meter in an operable condition, the remainder of the deposit (**\$800.00**) will be refunded.

Authorized Rep.'s Signature _____ Date ____/____/____

FOR OFFICE USE ONLY

Transaction codes: WD (Water Deposit) = \$800 RNOCW (Hydrant Meter charge) = \$200

Faxed on ____/____/____ @ ____ am/pm ____ initial receipt # _____

Copies of app. provided to: Building Dept. (date forwarded) _____ Public Works (date forwarded) _____

Hydrant# _____ Meter# _____ Date Installed _____ Installed by _____

Called-in to: _____ Date _____ Time _____ Meter Reading _____

Water Dept
9501 W. Pima
(623) 478-8729
ATTN: Bryce Bragelman



Water Billing Dept
9555 W. Van Buren
(623) 936-2745
ATTN: Elvira Dye

Construction Water / Hydrant Tap Users Hydrant Meter Issuance Policy

The City of Tolleson requires all prospective hydrant meter users to meet the following requirements before an approval or issuance is granted:

1. Acceptable location to be approved by City Fire Department and Water Department. Hydrant number must be submitted prior to approval.
2. Hydrant meter will be locked and secured at all times. Keys will be kept at the Water Department.
3. The use of a standpipe as an air gap method is not permitted.
4. Mandatory installation of a storage tank must be located at job site with an air gap. A backflow assembly must also be located and supported directly after the hydrant meter. Backflow must be certified on-site with a member of the city of Tolleson Water department present. The certification document must be given to the Tolleson Water department. Storage tank will remain in use throughout hydrant meter duration at job-site.
5. Gate valve is to be located downstream of hydrant meter and backflow preventer. Gate valve must be fully opened during meter service. Gate valve is to be supplied by User.
6. Floats inside tank must be set to reduce drawdowns that may cause pressure drop or turbulence in water transmission line(s).
7. Meter registration will be kept in only ONE name.
8. Representatives from the Water Department are required to be on-site for inspection of the Unit during start-up.

Failure to comply with the above listed requirements at any time will void the agreement between the City and the User.

The City has the discretion to review and change this policy at any time.

I have reviewed and agreed to this policy.

Authorized Rep's Signature: _____ Date: _____